



Risk Assessment: Camp Grounds – Generic Controls

Assessment agreed and signed for by:

Position:

Date:

Task, activity or environment being assessed	What are the hazards are presented or may be generated?	Who is affected or exposed to the hazards?	What degree of injury can reasonably be expected?	What precautions are already in place to either or reduce the risk of accident happening (Existing Controls)	What is the probability of an accident?	What is the risk rating
Landscape, maintenance, machinery	Entanglement, crush injury and impact injury	Caretaker ground staff	Serious injury, amputations, lacerations and cuts	<ul style="list-style-type: none"> • Landscape maintenance machinery to only be used by competent and authorized personnel only • Machinery to be securely housed when not in use. • No machinery to be left unattended out of storage • Adequate personal protective equipment to be available, and used, when operating machinery • If using 240-volt electrical equipment, a Residual Current Device (RCD) must be used at the power source. If extension cables are used for outdoor use, a 110-volt transformer MUST be used and the cabling should be yellow in colour. • Machinery and equipment to be regularly serviced, maintained and records kept Suitable ladders to be supplied for 	Low Risk	Low Risk

				<p>working at height.</p> <ul style="list-style-type: none"> Ladders etc to be regularly inspected by a competent person. All machinery and equipment has a regular program maintenance and inspection. 		
Grassed areas	Broken glass, holes in field and debris on field area.	Pupils, staff, visitors and grounds staff	Serious Injury	<ul style="list-style-type: none"> Playing field and grassed areas to be inspected regularly by the groundsmen to ensure that they remain in a safe condition, no holes or litter etc Supervising staff to check playing area before use 	Low	Low Risk
Sheds	Chemicals, fuel, machinery & equipment	Pupils, staff, visitors and ground staff	Serious injury	<ul style="list-style-type: none"> Sheds to be kept locked when not in use Shed interior to be kept clean, neat and tidy The storage of potentially dangerous items (petrol, diesel, paint, oil and chemicals) to be kept to a minimum with Safety Data Sheets made available and appropriate COSHH assessments carried out 	Low	Low Risk
Flower tubs	Slips, trips and falls	Pupils, staff and visitors		<ul style="list-style-type: none"> Tubs to be safely positioned to prevent people falling over them Damaged or broken tubs to be disposed of safely 	Low	Low Risk
Manhole cover, stopcocks etc	Slips, trips and falls	Pupils, staff, visitors	Minor injury	<ul style="list-style-type: none"> Caretaker to check condition of manhole covers and stop cocks on a regular basis to ensure that they remain in safe condition Any missing covers are replaced as quickly as possible with appropriate replacement covers. 	Low	Low Risk

Perimeter fencing	Puncture wounds, scratches and personal damage	Grounds staff, pupils, staff, visitors, trespasses and passers by	Serious Injury	<ul style="list-style-type: none"> Any damaged fencing is reported immediately and action taken to make the hazard safe. This could be by removal or repair, depending on the condition of the fencing. Serious damage to be cordoned off with warning signs showing danger put in place to warn others. 	Low	Low Risk
Garden Furniture	Collapse, cuts and splinters			<ul style="list-style-type: none"> Garden furniture to be regularly inspected and subject to annual maintenance. Any damaged furniture to be removed or put out of bounds until repair work has been carried out. 	Low	Low Risk
Waste Bins	Smells, insects and dangerous items left in bins	Pupils, staff and visitors		<ul style="list-style-type: none"> Bins to be emptied regularly and damaged bin liners replaced on a regular basis Emptied bin liners should be carried away from the body to avoid contact with potential "sharps" etc. Contents of bin are not to be pushed down by hand in case of needlestick injury or cuts from broken glass or crushed/damaged tin cans/containers 	Low	Low Risk
Using chemicals and other substances for weed control				<ul style="list-style-type: none"> Only competently trained and certificated (PA1 & PA6) staff can use weed control products Spraying not to be done during windy conditions or when pupils may be affected Only low risk, bio-degradable substances 	Possible	Medium Risk



				<p>can be used to control weed infestation</p> <ul style="list-style-type: none"> • Suitable PPE will be supplied and used according to the manufacturer instructions • COSHH assessments have to be completed for each substance used and control measures followed as per Safety Data Sheet 		
Planting	Poisoning, scratches, allergic reactions and personal loss	Pupils, staff, visitors and ground staff	Minor Injury	<ul style="list-style-type: none"> • Consideration must be given to maturity of persons using the site. • Avoid prickly, thorny plants that could injure someone • See advice leaflet “PLANTS – how safe” on the Health & safety CD for further information. 	Low	Low Risk

All risk assessments are reviewed annually in September.