

BARTON CAMP

RISK ASSESSMENT: Theme Park Visits.

Assessment agreed and signed for by: Position: Date:

Task, Activity or Environment being assessed.	What are the Hazards or Dangers?	Who or what is affected?	Degree of potential injury?	Existing controls to either eliminate or reduce the risk of an accident happening.	Probability of an accident happening?	The Risk Rating
Theme Park Visits	1. Supervision	Participants, staff, & the public.	Serious injury	<ul style="list-style-type: none"> • The group leader has overall responsibility of the group at all times. • Any helpers/volunteers should be fully aware of the pupils who are in the group and be aware of any medical/physical condition that the pupil may have • Emergency procedures should be known by all. • Recommended ratio of adults to pupils is 1 - 4 for ages 3 to 5, 1 - 8 for ages 5 to 8 and 1- 12 for ages 9 to 11. Staff to make assess each group taking into account children with SEN and those with emotional and behavioural difficulties/problems. • Regular head counts are made of the children. • Regular monitoring of the appropriateness of each activity, the mental and physical condition of the group and the prevailing conditions. • A register of all pupils & adults should be available. 	Possible	Medium Risk
	2. Rides & Adventure Activities.	Participants & staff.	Serious injury	<ul style="list-style-type: none"> • Group leaders & helpers ensure that pupils do not partake in any ride or activity where there is a height or age restriction sign-posted at the entrance to the ride or activity. • Pupils are instructed to adhere to any instructions given when accessing rides or other activity to comply with operating/safety requirements. • Pupils with any physical or emotional difficulty should not be allowed to access any ride or activity where there is a risk to personal health or safety. • Consideration must be given to pupils with Special Education Needs. 	Remote	Low Risk
	3. First Aid	All participants	Serious injury	<ul style="list-style-type: none"> • Party leader to ensure first aid facilities for the venue are known to all adults/helpers on the visit. • All adults/helpers to be familiar with medical needs of the children. • Party leader has knowledge of first aid. 	Remote	Low Risk

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Theme Park Visits. (continued)	4. Inappropriate clothing & footwear.	Participants & staff.	Minor injury	<ul style="list-style-type: none"> A dress code must be identified and agreed, take into account the length of the journey, rides & activities to be encountered. Participants should be aware that “Fashion” garments are not always suitable for activities/rides. The prevailing weather conditions should be considered and plan accordingly. 	Possible	Low Risk
	5. Emergencies. 5a. Pupils getting lost.	All involved.	No injury, emotional distress.	<ul style="list-style-type: none"> Pupils are given instruction what to do if they become lost or separated from the group. This could be to stay still, attract a member of staff’s attention or meet at a pre-arranged location (certain ride etc). A “buddy” system is introduced; this may comprise of two or more pupils. 	Possible	Low Risk
	5b. Pupil/staff becoming ill.	All involved.	Serious injury	<ul style="list-style-type: none"> Any medication taken on the visit should be clearly labelled with the pupil’s name and dosage. Medical consent forms and related information must be available with emergency contact numbers. A fully charged mobile telephone must be available with emergency contact numbers programmed in. 	Possible	Medium Risk
	5c. Pupils approached by strangers.	Pupils.	Serious incident.	<ul style="list-style-type: none"> Pupils are told not to talk to strangers. If a member of the public approaches a pupil/s, he/she must report it to the group leader or helper immediately. Children are told to stay in groups or pairs and not wander off alone with anyone not known to them. 	Possible	Medium Risk
	6. Behaviour.	All participants.	Minor injury	<ul style="list-style-type: none"> A code of practice is drawn up for all participants on the visit to be read and/or understood so everyone knows the level of behaviour to be expected. The consumption of alcohol or any other un-prescribed drug or substance must be prohibited. Staff should be aware of any possibility of interference, harassment, bullying or assault from members of the public. Care should be taken when participants take cameras etc on trips, these maybe stolen or lost. 	Possible	Low Risk
	7. Travelling to the venue	All participants	Serious injury	<ul style="list-style-type: none"> The transport company has appropriate Public Liability Insurance, a Public Service Vehicle (PSV) Licence and suitably qualified drivers. All seats must be forward facing and fitted with seat belts which are be used when travelling to the venue There must be no activity or horseplay on the vehicle which could distract the driver or others. Booster seats to be supplied by party leader. 	Possible	Medium Risk
	Written by Geoff Dowle. Date os assessment: February 6th 2007. Date for review: February 2009					